MICAH CARPIO SARABIA



EDUCATIONAL ATTAINMENT:

Tertiary	**Ateneo de Zamboanga University** La Purisima St, Zamboanga City **Bachelor of Science in Business Administration** **Major in Corporate Management** 2019 – 2023
Secondary	**Pilar College of Zamboanga City, Inc.** R.T Lim Boulevard, Zamboanga City Accountancy, Business and Management Strand 2017- 2019 **Ayala National High School** Zone 8 Ayala, Zamboanga City 2013-2017
Elementary	**Ayala Central School SpEd Center** Zone 8 Ayala, Zamboanga City 2007- 2013

AWARDS AND RECOGNITION

- Dean's List
  - ❖ Second Year Second Semester
    School Year 2020-2021
  - ❖ Third Year First Semester
    School Year 2021-2022
  - ❖ Third Year Second Semester
    School Year 2021-2022

WORK EXPERIENCE

- On-the-job trainee as Student Assistant in Information Technology Crash Course Program held at Southern City Colleges (May-June 2016)
- On-the-job trainee (Work Immersion) Pag-IBIG Fund (November-December 2018)
- On-the-job trainee (Work Immersion) Garden Orchid Hotel & Resort Corp. (February 2020)
- On-the-job trainee at Land Bank of the Philippines Lending Center (August 08, 2022 to February 15, 2023)
- Cashier (Part time) at Raymic's 1126 Diner (April 2023 – March 2024) {Informal}
- Export Document Assistant at Export Brand Global Century Pacific Food, Inc. Sardines Division
  (April 16, 2024 - December 31, 2025)

- Dynata LCC - Telephone Interviewer - Part time job (February 2026 to August 2026)

SKILLS

- Oriented in Microsoft Office Software such as
  - ❖ Microsoft Office Excel
  - ❖ Microsoft Office PowerPoint
  - ❖ Microsoft Office Word
- Customer service-oriented

I hereby certify that the above statements are true and correct to the best of my knowledge and belief.